



March 31, 2020

Subject: Extensions for Certificates of Approval

Dear Participants,

Following the unprecedented developments around COVID-19, the Hydraulic Institute and its members remain open for essential business producing the components needed to ensure the sustained operations of our nations critical infrastructure systems.

As HI member production lines remain open for business, work-place and travel restrictions along with personal distancing requirements will make non-essential activities, including conducting lab audits difficult. In an effort to alleviate any undue burden required by travel and requiring non-essential lab and audit personnel to be physically present, HI has made some temporary changes to the Pump Test Lab Approval Program.

Beginning April 1, 2020 through June 30, 2020, the Hydraulic Institute will extend the expiration date of all Certificates of Approvals scheduled to expire during that period by three months to allow for audits to be conducted in a safe manner. The new certificate extension date, will be reflected on the HI website.

This act will provide additional time for program participants to arrange for required audits and witness-testing in a safe environment. All other facets and administrative requirements of the program will remain unchanged. As travel restrictions, workplace and social distancing recommendations evolve, HI will revisit additional changes to the program if required.

We hope that by taking this critical step, HI can do its part to help the containment efforts for our staff and communities while still maintaining productivity and benefits for our members. This measure should provide each organization with additional time to conduct audits and related activities in a safe manner. Please contact Intertek directly if you would like to postpone your audit to a future date. Please note that all other administrative requirements, including the annual program fee remain due on their regularly scheduled dates.

Please do not hesitate to reach any HI staff member should you have any questions.

Regards,

A handwritten signature in black ink, appearing to read "Michael Michaud".

Michael Michaud
Executive Director
Hydraulic Institute